



Mander Portman Woodward

Curriculum Policy

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1. Aim – Personalised Learning

1.1. As defined in the Report of the Teaching and Learning in 2020 Review Group: *"Put simply, personalised learning and teaching means taking a highly structured and responsive approach to each child's and young person's learning, in order that all are able to progress, achieve and participate. It means strengthening the link between learning and teaching by engaging pupils - and their parents - as partners in learning."* Personalised learning means high quality teaching that is responsive to the different ways students achieve their best.

1.2. Students:

1.2.1. They will be treated as partners in their learning, with appropriate responsibility for participating in the design of their learning.

1.2.2. They will have their individual needs addressed, both in school and extending beyond the classroom and into the family and community. If they start to fall behind in their learning, they will be able to identify their weaknesses and how to improve, and will be given additional support to help them get back on track quickly.

1.2.3. They will receive coordinated support to enable them to succeed to the full, whatever their talent or background.

1.2.4. They will develop respect for others, self-esteem and skills for collaboration through learning in a mutually supportive environment.

1.3. Parents and carers:

1.3.1. They will receive regular updates that give clear understanding of what their child can currently do, how they can progress and what help can be given at home.

1.3.2. They will be involved in engaging with their child's learning and in planning their future education.

1.3.3. They will be confident that their child is receiving a high quality education that is designed to meet their learning needs and which will equip them with the skills they need to thrive throughout their lives.

1.4. Teaching staff:

1.4.1. They will have high expectations of every learner, giving them confidence and skills to succeed.

1.4.2. They will have access to and be able to interpret data on each pupil to inform teaching and learning, incorporating more fine-tuned assessment and lesson planning. .

1.4.3. They will participate in appropriate high quality professional development, working with other teachers to develop their skills in understanding the learning needs of their pupils and how best to address those needs and engage them.

1.5. The College:

1.5.1. Will seek to configure its design, resources, curriculum and organisation around the needs of their learners, to reflect a professional ethos that accepts and assumes every student comes to the classroom with a different knowledge base and skill set, as well as varying aptitudes and aspirations;

1.5.2. Will demonstrate a determination for every young person's needs to be assessed and their talents developed through a variety of teaching strategies;

1.5.3. Will put personalising learning at the heart of its vision for transforming teaching and learning.

The rationale of these outcomes is clear: to raise standards by focusing teaching and learning on the aptitudes and interests of pupils and by removing any barriers to learning.

2. Assessment for Learning

2.1 Setting personal targets

2.1.1 Subject tutors and Personal tutors will discuss realistic academic targets with individual students based on prior achievement.

2.1.2 Learning objectives are shared with students at the beginning of lessons in language that the students can understand.

2.1.3 The learning objectives are used as a basis for questioning and feedback, which will inform the planning of the next stages of learning.

2.1.4 Assessment criteria for internal and external assessment are clearly explained to students and examples of work that meets the criteria is shared with students, accompanied by explanations of why it meets the criteria.

2.1.5 There are shared explicit expectations about the presentation of student work.

2.2 Effective feedback

2.2.1 Formal formative feedback is given to students via the weekly Timed Assignment and twice-weekly homework. This must include comments on the next steps the student needs to take to improve their learning and performance. This should include comments on process as well as correctness.

2.2.2 Formal feedback will normally include constructive comments to help students identify their progress.

2.2.3 Informal oral feedback is normally given by tutors during question and answer dialogues within the class.

2.2.3 Summative feedback will be provided via longer revision tests which take place twice each term, mock exams as well as external assessments.

2.3 Effective use of data to plan learning

2.3.1 Rigorous and frequent whole college, cohort and student level tracking is used to identify underperforming pupils and to then target intervention support appropriate to promote accelerated progress towards nationally benchmarked expectations.

2.3.2 At classroom level, formative assessment data is used to plan appropriately differentiated tasks for students.

2.4 Improved transition and transfer

2.4.1 All potential students are interviewed by one of the senior managers and given impartial advice regarding the most appropriate future course of study for them. This interview process includes a formal literacy and numeracy skills assessment.

2.4.2 References for all registered students are taken up with their school of origin and kept in the student's file - along with any further appropriate information e.g., Educational Psychologist's report – in secure storage – which is accessible to personal tutors.

2.4.3 Head teachers of students' school of origin are kept informed about their academic progress in external examinations.

2.5 Peer and self-assessment

2.5.1 All students are encouraged to develop the necessary skills of identifying what they have achieved and what they can improve upon by assessing both their own work and that of their peers. This will enable students to develop greater responsibility for their learning and progress.

3. Effective Teaching and Learning

3.1 Focus for teachers

3.1.1 Personalised learning demands teaching and learning strategies that develop the competence and confidence of every learner by actively engaging and stretching them. For teachers, it means a focus on their repertoire of teaching skills, their subject specialisms and their management of the learning experience. For students, this involves systematic and explicit development of learning skills and strategies across the curriculum. The aim is to enable pupils to understand themselves better as learners and so take greater control of and responsibility for their learning, transferring and applying a widening repertoire of learning approaches in different subjects and contexts. They also offer a language for talking about learning.

3.1.2 Planning and preparation – teachers ensure that they are aware of specific needs within the group and effectively plan to achieve progression in

each student's learning within the schemes of work. Clear learning objectives are communicated and shared with students at the start of each lesson and progress is reviewed at the end of the lesson. Lessons are clearly structured to provide adequate opportunities for information transfer, skill development, construction and demonstration of personal understanding as well as formative assessment.

3.1.3 Subject knowledge and Teaching Strategies – The college management ensures that all tutors have the requisite knowledge and skills appropriate for the courses they are teaching. Teaching staff have a professional obligation to ensure their subject knowledge is up to date and that they are aware of the most effective evidence-based teaching methods.

4. Curriculum Entitlement and Choice

4.1 Programmes of Study

4.1.1 All students must have completed a level 2 qualification in English, Mathematics by the end of their studies at MPW, if they have not already done so before they register as students at the college.

4.1.1 Two Year GCSE programme: this course of study is designed to provide both a pathway to success in future level 3 qualifications as well as a broad educational experience at level 2. The core curriculum includes: Art; Citizenship [short course]; Science and Additional Science or individual Sciences; English Language; a choice between English Literature or Media Studies; a Modern Foreign Language; History; ICT and Mathematics. In addition all students have classes in Personal, Social, Health and Economic issues as well as two hours of Physical Education per week. All students follow the core curriculum, but will choose within Modern Foreign Languages [French or German] and between English Literature and Media Studies. This curriculum is supported by an extensive enrichment programme of excursions and events to enhance the students' enjoyment of learning.

4.1.2 One Year GCSE programme – this individually-tailored programme of studies is aimed at those students who have already studied at level 2, but have not yet achieved 5 A*-C grades at GCSE. Although there is choice of [usually] 5 subjects from a wider curriculum, any student must study Mathematics and English Language, unless they have already achieved at least grade C in those subjects.

4.1.3 Two Year AS/A Level programme: students normally study three or four AS Levels in the first year, depending upon their prior achievement and realistic workload for successful achievement. In the second year, students may either continue studying three of these subjects at A2 Level or continue

with all four, in consultation with their Personal Tutor. The final decision about any proposed number of subjects or subject combinations lies with the Principal. Progression from AS Level to A2 Level is dependent upon a minimum of grade 'E' in the subject at AS Level. The total guided learning hours for these courses also includes a weekly Timed Assignment. Any request to transfer between subjects at AS Level [should one of them prove unsuitable] must be made before the October half term break and must be agreed with Personal Tutor. Only the Principal may authorize subsequent subject transfers. In order to ensure students' demonstration of academic breadth, the college does not impose any restriction on subject combinations, though they will be guided in their decisions by their Personal Tutor.

4.1.4 One Year AS/A Level programme – subject courses on this programme are designed mainly for those with prior experience of study at level 3. These self-contained courses cover the complete specification between September and June and are run entirely separately from the two-year A Level courses. For each subject there are 6 teaching hours per week, plus a weekly Timed Assignment.

4.1.5 Intensive retake courses – these courses are aimed at students who have studied the specification before and either did not take the examinations [e.g., due to illness] or did not achieve a sufficiently high grade. Although the tutor needs to deliver a comprehensive coverage of the specification in the time available, in some cases individual students may opt out of certain units if their scores at the first attempt were sufficiently high. In this case the student may not remain in the group throughout the whole course.

4.2 Delivering the Entitlement

4.2.1 For each course, tutors will provide students with:

- A course Specification detailing the examination requirements [or at least the Assessment and Content sections].
- Year Plans showing when topics will be taught throughout the year.
- Details of coursework deadlines and internal test and Mock Exam dates.
- Two assessed written assignments per week.
- Deadlines for the return of assessed work.
- A regular 'Timed Assignment' invigilated under examination conditions.
- Constructive feedback as to how their work can be improved.
- Guidance about how to catch up on missed work.
- A file check once every half term.
- Appropriate resources for their course.

5. Beyond the Classroom

5.1 Guidance and effective pastoral support for every student

5.1.1 Due to its size, the college is in a good position to get to know each and every student, to celebrate successes and to identify and help overcome challenges and problems, sometimes involving other agencies. Young people are given the best advice for making decisions about their future educational progression as well as careers. Specialist external consultants are utilised, if appropriate. .

5.1.2 Each student is allocated a personal tutor who is responsible for monitoring the student's academic and personal progress throughout their studies, as well as liaising with parents and guardians.

5.2 Tackling additional needs with targeted support

5.2.1 [see Special Educational Needs Policy]

5.3 Extended learning provision

5.3.1 Workshops for supporting students needing additional help from their tutors are run in those subject areas and times in the academic year determined by the senior management team in response to perceived need.

5.3.2 Students may book Personal Study sessions in the Study Centre - subject to space restrictions – at any time.

5.4 Home-college partnerships

5.4.1 To encourage parents to engage with their child's learning reports on academic progress in each subject are sent to them five times in the year, to coincide with each half term. These provide parents with an overview of the student's academic strengths and weaknesses, effort and attainment.

5.4.2 Personal tutors are responsible for keeping parents and guardians informed of any concerns with regard to their children.

5.6 Community partnerships

5.6.1 Where students can benefit from links with organizations in the community e.g., for work placements, community service, or other

experiences to broaden their horizons, the college may act as an intermediary.

6. Organising the College

6.1 Student interviews

6.1.1 All students have regular individual, data-informed interviews with their personal tutors focusing on their achievement and the next steps required to achieve their potential. These may involve parents and guardians.

6.2 Learning from student voice

6.2.1 students' views are sought on the effectiveness of classroom experience and the quality of the college provision through, for example, a Student Committee, Beginning of Course and End of Course surveys.

6.3 Positive college environment

6.3.1 The college aims to ensure that students feel secure and can flourish as individuals. To underpin this aim there are clear sanctions combined with praise where earned for all students [see Disciplinary Policy]

6.3.2 Tutors ensure that there are high quality displays to showcase student achievement in each subject, when appropriate.

7. Progression

From AS Level to A2 Level

All students who achieve a grade E at AS Level may progress to the A2 Level course in the same subject.

From GCSE to A Level Programmes

Students progressing from the one year or two year GCSE programmes to the A level programme, should normally have achieved at least 5 A* to C grades including English. However, exceptions may be made at the discretion of the interviewer depending upon the individual student's circumstances and aspirations.

8. Quality Improvement

Data collection

To facilitate valid and reliable judgements to be made about the quality of provision, following data will be collected:

- Prior qualifications at level 2 of all registered students for the academic year.
- Results for public examinations taken at MPW for each student.
- Appropriate national benchmarks.

A nationally recognized value added system will be utilized to provide objective and independent evaluation of the value added by the college to student achievement.

8.2 End of Year Reviews and Quality Improvement Planning

8.2.1 For each academic subject an end of year Course Review will be produced, using the collected data to make informed judgments about the quality of provision, to monitor progress made on the previous year's Quality Improvement Plan and to plan for future improvement.

8.2.2 Each Faculty will use the Course Reviews to provide a Faculty-wide review and Quality Improvement Plan, which will inform the content of subsequent staff development and resource planning.